

GUIDE TO ON-SITE ATTENDANCE

STUDENTS REQUIRING ON-SITE CARE AND SUPERVISION DUE TO PARENT AND CARER EMPLOYMENT ARRANGEMENTS

Parents and carers who require their child to attend on-site school learning will need to complete an on-site attendance application form in the week prior to their child attending on-site. The form will be sent to parents each week and will also be available for download on the school website.

APPLICATION PROCESS FOR PARENTS AND CARERS

- **The Victorian Government has stated that all students who CAN learn from home MUST learn from home.**
- Remote teaching and learning programs are in place for Term 2 to enable all students to participate in schooling.
- The school will **ONLY** offer on-site programs for eligible students during regular school operating hours (9.00am-3.30pm). The on-site program at school will be exactly what the students would have been expected to complete off-site. The on-site school program is for “Care and Supervision ONLY”. The students will continue to be taught remotely by their allocated teacher as teachers will be working from home.
- There is an On-site Attendance Application Form which requires you to indicate the days or part-days you require your child/ren to attend school on-site
- An On-site Attendance Application Form will be sent each week and will also be available on the school website for download. The form should be returned to the school email address (lyndhurst.ps@edumail.vic.gov.au) according to the timeline below.
- **Children who are unwell or have symptoms consistent with those of COVID-19 MUST NOT attend school. If children show and symptoms or become unwell, parents will be expected to collect their child(ren) as soon as possible.**
- Note also that care is only offered for the days of the week where care is required.

CONFIRMATION PROCESS

- On receipt of the form submitted, we will ensure the application is complete. This may require a phone conversation.
- If we are satisfied the request meets the threshold of the student being on-site, then we will confirm attendance and proceed to make the necessary care and supervision arrangements.
- **It is vital that the school is aware of any health issues relating to any students who will be attending on-site (for example, Anaphylaxis).**

TIMELINES

- BY 3PM THURSDAY: Parents or carers must provide an application form for required days/times for the following week.
- BY CLOSE OF BUSINESS FRIDAY: The school will confirm arrangements with parents/carers.

PUPIL FREE DAY PROGRAM AND BEFORE AND AFTER SCHOOL CARE

Camp Australia will be operating Pupil Free Day on Tuesday 14th April and OSHC will resume from Wednesday 15th April at Lyndhurst Primary School.

As per the recent State Government advice, from the start of Term 2, **all students who can learn from home must learn at home**. Complying with this direction, only children of parents who meet the criteria for school attendance should access our care.

To ensure that all families understand the important message is to stay at home as much as possible Camp Australia have made the decision to cancel all previously made bookings for OSHC for Term 2, except for bookings made within the last 7 days.

Families that meet the school attendance criteria, must register their status in our system and rebook their care as needed. For all families that attend, childcare will be provided free of charge until 30th June as per the Federal Government's announcement on the 2nd April.