



Volunteers - Role Description

The information below is a high level description of the volunteer role for camps, excursions and sporting events:

Core duties and responsibilities:

- Assist the LPS staff as directed
- Maintain the defined ratio at all times whilst supervising students
- Participate in all activities
- Ensure the safe use of equipment consistent with occupational health and safety (OH&S) guidelines
- Promote the adherence of rules to students
- Report all relevant information pertaining to students to LPS staff
- Monitor students' behaviour
- Assist in meal preparation, dining room duties, as well as mealtime supervision of students [CAMP]
- Assist in snack and lunch preparation as directed, as well as mealtime supervision of students [EXCURSIONS]
- Follow up all issues with LPS staff
- Attend volunteer meetings and debriefings as directed

Working conditions:

- The average working day starts at approximately 6.00 am and may conclude after midnight [CAMP]
- Volunteers may be required to monitor students and/or assist with students during the night [CAMP]
- Volunteers may be required to share a dorm room with students or other adults [CAMP]
- Volunteers may be required to lift and move items up to 25kg
- Volunteers may be assigned to a different group of students, other than their own child/ren (if their child/ren are attending)
- Volunteers may be required to drive their own personal vehicle

Requirements and competencies:

- Be aged 18 years or older
- Experience with working with children or adolescents ideal but not essential
- Passion and commitment for children and adolescents
- Good oral and written communication skills
- Ability to work in a team environment
- Ability to understand and appreciate the needs of people from diverse cultural, educational and spiritual backgrounds
- Hold a current Working with Children Check
- Completed the OHS induction
- Agree to abide by LPS policies as listed

Related resources:

The following school documents are relevant to following policies / document:

- Volunteers Child Safe Induction
- Volunteers Expectations
- Volunteer Policy